

Additional CIAM Bureau Proposal

22nd of March 2007

Assistant Secretary's Duties

The following paragraph shall be amended in the Volume ABR, A.3 Bureau, page 12, as follows:

~~A.3.4 Assistants to the Secretaries may be appointed by the Bureau of the CIAM for the purpose of preparing translations of Minutes and regulations.~~

A.3.4 The Assistant Secretary shall support the activities of the Secretary and Technical Secretary. In particular he shall take the Minutes of the Bureau and Plenary Meetings, contribute to the definition and formal issue of such Minutes and support or perform the activities that the Secretary delegates to him. The Assistant Secretary must not, in any case, directly approach individual members of the FAI office or Bureau, or the Subcommittee Chairmen but must work through the Secretary and the Technical Secretary.